

Willow Point Dental Art Center

Appointment Policy

Our office makes every attempt to remain on schedule throughout the day. We value your time and will do our best to keep you from having to wait. Our office reserves appointments for patients according to their needs. Each person is an individual, and some may require more “tender loving care” than others. We ask for your patience, and that you keep in mind that you may be the next one needing our extra attention.

As a courtesy, our office will attempt to contact you for confirmation 1-2 days before your appointment. However, we do ask that our patients/parents assume responsibility for your appointment time. Broken appointments or short term cancellations (within 24 hours) without proper notification can be costly to our office and unfair to other patients who need appointments. * In recent years we have seen an increase in cancellations and broken appointments without proper notice. Due to this increase, our office will require a \$50 deposit to reserve an appointment for future treatment. At the time of your appointment, this deposit will be applied to your treatment. However, if you fail to keep the appointment or cancel without a 24 hour notice, the deposit will be forfeited.

Insurance

We are committed to helping you maximize your insurance benefits. Insurance policies vary greatly and we can only estimate your coverage. Your estimated portion is expected at the time of service. As a service to our patients, we will bill insurance companies for services and allow them 45 days to render payment. After 60 days, you are responsible for the entire balance, paid in full.

☐ I have read and understand the above appointment and insurance policies

Signature of Patient and/or Guardian

Date